

Dean Bank Primary and Nursery School

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Head Teacher: Mrs P Northcott
Chair of Governors: Mr J Davison



Believe, Achieve, Soar with Pride

I hope everyone is well and you are smiling and sane.

I know how difficult it has been for everyone and I'm looking forward to seeing you all again in September, all be it from a social distance.

Guidelines are changing all the time but we have a few things that we need to alter in September in order for us to welcome everyone back safely.

Changes in September

Staffing

Early Years Mr Wood
Year 1 Miss Anderson
Year 2 Mrs Kirkwood
Year 3 Miss Evans
Year 4 Mr Machin
Year 5 Mr Walker
Year 6 Mr Haynes

Mrs Temple will continue to support SEND Pupils
Miss Potts will begin Maternity Leave
Mrs Hay will support the Recovery and Catch up Curriculum

School Meals

If your child is not entitled to a Free School Meal the cost of a school meal is **£2.10** per day, **£10.50** per week, and is payable on the first day of each week (usually a Monday).

We encourage parents/carers to keep children on either Packed Lunches or School Meals for the entire week. It is parental responsibility to inform school of any changes which affect their entitlement to Free School Meals.

All money sent into school should be sent in an envelope with the following information on:

- child's name
- class
- amount enclosed
- details of what the payment is for



PE kit consists of:

- Red t-shirt
- Black or navy shorts
- Indoor black plimsolls (trainers for outdoor PE)
- Labelled bag

This should be labelled and kept in school for the full half term.

School Uniform consists of:

- Red Polo Shirt
- Navy Blue Sweatshirt / Cardigan
- Black, Navy or Grey Trousers / skirt

Earrings ~ In line with Health and Safety Guidelines, earrings should be removed before PE lessons by pupils. Please ensure that you show children how to do this and get ears pierced at the beginning of the summer break so ears have time to adjust and earrings can be removed from the beginning of term. Small studs and a watch are the only jewellery that can be worn.

Book bags / Reading Records

Children are put into teams when they come into school and their reading book bag corresponds to this colour. Reading is a vital life skill and is at the centre of everything we do. It is essential that children have access to a reading book at school and at home so we expect that they take their reading book home every night so they can read to an adult and have this recorded in their reading record book. Older children also need their reading record signed but this can be more a record of a conversation that an adult might have had with them around their independent reading.

Book bags can be purchased from the office for £2.50 and children are given a reading record book at the beginning of every year.

No resources needed

All children should bring a clearly labelled water bottle into school each day. No other items need to be brought in from home as all stationary etc. is supplied by school.

If a child loses an item of stationary they can purchase a new one from the school office for 30p per item.

Contact details

Data collection forms will be sent out early September to ensure we have up to date contact details on record as a matter of safeguarding. Please ensure all details are checked and altered accordingly. It is important that school have details for at least 2 contacts to ensure we are able to contact someone in case of an emergency.



If you need to make changes to your collection permission information please contact Mrs Gilyeat or Mrs Emerson in the school office, anyone who does not appear on the collection lists will be unable to take a child from school without prior arrangement by the parent / carer.

We would also like to remind everyone to provide an email address to allow us to send out future newsletters and other correspondence.

If you have not already done so please download and sign up to the parent mail app to allow you to receive texts from school regarding various events and updates.

Another great way of keeping in touch with the class teacher is to ensure you are signed up to class DOJO, if you require any assistance with setting up an account for this or parent mail please contact Mrs Gilyeat.

If you have Facebook please follow our school page.





It is vitally important that all absences are reported to the school office otherwise these may be recorded as unauthorised which could possibly lead to referrals to the Attendance Improvement Team or legal proceedings.

Please ensure **all** appointments are made out of school hours (where possible) and that you contact the school office on the first day of absence to notify us of the reasons for absences, and the expected date of return. **If your child is attending an appointment first thing on a morning please ensure to inform the school office to allow lunch arrangements to be in place upon their return.**

Children's expected attendance is 95.8%.

Although we monitor our attendance very closely we are also expected to report our Persistent Absence. If a child is absent for 10% of their school sessions e.g. their attendance is less than 90%, then they are classed as being persistently absent. The expectation is that our Persistent Absence is below the National of **10.8%**.

Further guidance for school attendance can be found at: <https://www.gov.uk/school-attendance-absence>. If you have any concerns regarding attendance please contact Mrs Gilyeat, School Attendance Officer.

Parental Responsibility

A parent means:

- All natural parents, whether they are married or not
- Any person who has parental responsibility for a child or young person
- Any person who has care of a child or young person i.e. lives with and looks after the child.

Parents are responsible for making sure that their children of compulsory school age receive a suitable full-time education through regular attendance at school.

A child reaches compulsory school age on or after their fifth birthday.

- If they turn 5 between 1st January and 31st March they are of compulsory school age on 31st March.
- If they turn 5 between 1st April and 31st August they are of compulsory school age on 31st August.
- If they turn 5 between 1st September and 31st December then they are compulsory school age on 31st December.

For further information visit <https://www.gov.uk/government/publications/parental-responsibility-measures-for-behaviour-and-attendance>

